

BROWN COUNTY COMMUNITY UNIT SCHOOL DISTRICT NO. 1
Mt. Sterling, Illinois
September 24, 2014

The 2014-2015 budget hearing was held on Wednesday evening, September 24, 2014 at 5:53 pm in the Elementary School-Music Room/Board of Education Office at 503 NW Cross Street, Mt. Sterling, Illinois.

On roll call, the following members answered present: Kackley, Krupps, McCaskill, Meservey and Miller.

1. The 2014-2015 budget hearing is open.

2. The following comments were made:

Mrs. Phillips gave an overview of what is in the budget. Overall I am very pleased with our budget. I spent a great deal of time looking closely at the numbers to insure that they are as "real" as possible because, as you know, a budget by definition is merely an "informed prediction" of how the money will be spent throughout the year based on the knowledge of the amounts of revenue and expenses over the recent years. The budget summary pages tell the best short story about the budget and it showed that we are predicted to spend more in the education fund than we will bring in this year by about \$63,000. This means that if we do spend the extra amount more than what we bring in, we will have to have those funds come from someplace else other than the money we bring in as revenue this year. So, a couple of places this can come from is the reserve that we have in the fund which is \$1,714,442. This was the balance when we began the 2014-15 school year carried over from the previous school year. The same situation would be true of the Operations and Maintenance fund, but the numbers there deficit budget = \$41,815 and the balance that was carried over from last year was \$572,353.

3. The budget hearing closed at 6:00 pm.

The regular meeting of the Board of Education was held on Wednesday evening, September 24, 2014, at 6:00 p.m. in the Board of Education Office at 503 NW Cross Street, Mt. Sterling, Illinois. The meeting was called to order by President Philip Krupps. The minutes were recorded by Tracy Flowers, Board Secretary.

On roll call, the following members answered present: Kackley, Krupps, McCaskill, Meservey and Miller. Blakeley was absent. Koch arrived at 6:20.

Public Comment: Philip Krupps would like to sincerely thank the City of Mt Sterling, County Officials, and YMCA Executive Director, Suzanne Woodward, whom I had the pleasure of working on this project from its onset that we have now seen come to fruition with enhanced new and Safe Routes for all our students and Community.

1. Motion by McCaskill, seconded by Krupps, to approve the consent agenda.

Roll call: Kackley, yea; Krupps, yea; McCaskill, yea; Meservey, yea; Miller, yea.
Motion carried.

Correspondence: Thank you note was read aloud by President Krupps from Kelly Blackwell.

Committee Reports: none

2. Motion by Meservey, seconded by Kackley, to approve the 2014-2015 Budget as presented.

Roll call: Krupps, yea; McCaskill, yea; Meservey, yea; Miller, yea; Kackley, yea.
Motion carried.

6:06-6:16 *Data Breach Response Insurance Information* from Mike Yingling and Dusty Gustafson. They provided some handouts with additional information and some pricing should the board decide to opt for more coverage. It's in the information stages only right now.

3. Motion by Miller, seconded by Kackley, to approve the ISBE Administrator and Teacher Salary and Benefits Compensation Report.

Roll call: McCaskill, yea; Meservey, yea; Miller, yea; Kackley, yea; Krupps, yea.
Motion carried.

PRESS Policy Update #85: Second Reading.

Koch arrived at 6:20 pm.

4. Motion by Kackley, seconded by Meservey, to approve the PRESS Plus Policy, Issue #85 as presented.

Roll call: Meservey, yea; Miller, yea; Kackley, yea; Koch, yea; Krupps, yea; McCaskill, yea.
Motion carried.

PRESS Policy Update Issue #86: First Reading by Philip Krupps and Deb Meservey, they discussed the policy options.

Policy Code 2:20--Powers and Duties of the School Board; Indemnification

4:60--Purchases and contracts

4:90--Activity Funds

5:30--Hiring Process and Criteria

5:260--Student Teachers

5:330--Sick Vacation and Holidays and Leaves

7:180--Prevention and Response to Bullying, Intimidation, and Harassment

7:20--Harassment of Students Prohibited

7:240--conduct code for Participants in Extracurricular Activities.

5. Motion by Koch, seconded by Meservey, to approve the application for Recognition of Schools, still working with ISBE to work on certifications.

Roll call: Miller, yea; Kackley, yea; Koch, yea; Krupps, yea; McCaskill, yea; Meservey, yea.

Motion carried.

Committee recommendations (regarding bullying) to review current policies and practices and gather input from interested parties for recommendations to be made to the board for changes that may be applicable.

6. Motion by Koch, seconded by Miller, to establish a bullying committee.

Roll call: Kackley, yea; Koch, yea; Krupps, yea; McCaskill, yea; Meservey, yea; Miller, yea.

Motion carried.

President Krupps appointed Deb Meservey and Alan Koch and administrators to the bullying committee.

7. Motion by Krupps, seconded by Kackley, to approve the changes/revisions to the Jr/Sr High Student Handbook with changes received and edits.

Roll call: Koch, yea; Krupps, yea; McCaskill, yea; Meservey, yea; Miller, yea; Kackley, yea.

Motion carried.

8. Motion by Koch, seconded by McCaskill, to approve the Fee Structure for the Facility Usage Application as presented.

Roll call: Krupps, yea; McCaskill, yea; Meservey, yea; Miller, yea; Kackley, yea; Koch, yea.

Motion carried.

9. Motion by McCaskill, seconded by Kackley, to approve the Risk Management Plan as presented.

Roll call: McCaskill, yea; Meservey, yea; Miller, yea; Kackley, yea; Koch, yea; Krupps, yea.
Motion carried.

Set the calendar for the BOE meetings: 4th Wed of ea mo and 3rd Wed for November and December, still at 6 pm and at the ES- Music Room.

10. Motion by Koch, seconded by Krupps, to set the Board of Education regular meetings for the fourth Wednesday of each month at 6:00 pm in the Elementary School Music Room with the exception of November and December which will be the third Wednesday of each month.

Roll call: Meservey, yea; Miller, yea; Kackley, yea; Koch, yea; Krupps, yea; McCaskill, yea.
Motion carried.

7:07 – 8:04 Administrative Reports and Raising Expectations Speakers:

Mr. Ben Ellefritz had 9 community grants funded to help us better serve our students. These grants are a big part of helping us go above and beyond for our students. We were able to buy books, magazine subscriptions, I pads, Ipad apps, professional development materials and curriculum supports for all grade levels. We have also received a Tracy Family Foundation grant for a 3rd grade laptop cart. I cannot tell you how vital that support is and how lucky we are to have a family that supports and believes in our school system to the degree that they do.

Mr. Ray Driskell went over his report that was in the packet.

Ms. Ann Logan went over her report that was in the packet.

Mr. Kris Gallaher provided a summary of how the beginning of the year had went with the typical beginning of the year tasks as well as upgrades that had been performed shortly before school started. He also updated the board on work performed in conjunction with Trane for the new HVAC system to make sure they had what they needed for their equipment to properly communicate and be accessible to district personnel for management purposes. An overview of the work done to verify the district's readiness for online PARCC testing this year was also given.

Mrs. Vicki Phillips gave her superintendent's report regarding the following:

- HVAC/Facilities Improvement Status: The project is at the place now where calibration of controls and thermostats and training of district staff is ongoing.
- Mrs. Phillips discussed current procedures for volunteers as the district has a number of volunteers who come to our schools from either DOT Foods' volunteer program or as parents of students in the district.

11. Motion by Krupps, seconded by McCaskill, to go into closed session to discuss items a, g, h and i as listed on the agenda at 8:09 pm.

Roll call: Miller, yea; Kackley, yea; Koch, yea; Krupps, yea; McCaskill, yea; Meservey, yea.

Motion carried.

12. Motion by Kackley, seconded by Koch, to return to open session at 8:52 pm.

Roll call: Kackley, yea; Koch, yea; Krupps, yea; McCaskill, yea; Meservey, yea and Miller, yea.

Motion carried.

13. Motion by Koch, seconded by Kackley, to approve the minutes of closed session.

Roll call: Koch, yea; Krupps, yea; McCaskill, yea; Meservey, yea and Miller, yea; Kackley, yea.

Motion carried.

14. Motion by Meservey, seconded by Krupps, to transfer Addella Thomas to high/middle school Special Education Aide.

Roll call: Krupps, yea; McCaskill, yea; Meservey, yea; Miller, yea; Kackley, yea; Koch, yea.

Motion carried.

15. Motion by Kackley, seconded by Koch, to transfer Billie Moore to full time IT Technician, effective August 18, 2014.

Roll call: McCaskill, yea; Meservey, yea; Miller, yea; Kackley, yea; Koch, yea; Krupps, yea.

Motion carried.

16. Motion by McCaskill, seconded by Miller, to hire Shanna Rigg as bus driver.

Roll call: Meservey, yea; Miller, yea; Kackley, yea; Koch, yea; Krupps, yea; McCaskill, yea.

Motion carried.

17. Motion by Krupps, seconded by Koch, to hire Rebecca Davis as part time high school secretary.

Roll call: Miller, yea; Kackley, yea; Koch, yea; Krupps, yea; McCaskill, yea; Meservey, yea.

Motion carried.

18. Motion by Koch, seconded by McCaskill, to hire Patricia Jennings as high school evening custodian.

Roll call: Kackley, yea; Koch, yea; Krupps, yea; McCaskill, yea; Meservey, yea and Miller, yea.

Motion carried.

19. Motion by McCaskill, seconded by Kackley, to hire the attached list of sponsors and supervisors.

Roll call: Koch, yea; Krupps, yea; McCaskill, yea; Meservey, yea; Miller, yea; Kackley, yea.

Motion carried.

20. Motion by Koch, seconded by Krupps, to accept the resignation of Amber Duncan and Kristen Wilson as middle school volleyball coaches.

Roll call: Krupps, yea; McCaskill, yea; Meservey, yea; Miller, yea; Kackley, yea; Koch, yea.

Motion carried.

21. Motion by Koch, seconded by McCaskill, to hire Sarah Maas as middle school volleyball head coach.

Roll call: McCaskill, yea; Meservey, yea; Miller, yea; Kackley, yea; Koch, yea; Krupps, yea.

Motion carried.

22. Motion by Miller, seconded by Krupps, to hire Isaac Grapperhaus as middle school volleyball assistant coach.

Roll call: Meservey, yea; Miller, yea; Kackley, yea; Koch, yea; Krupps, yea; McCaskill, yea.

Motion carried.

23. Motion by Koch, seconded by Miller, to approve Todd Koch as a volunteer coach for middle school girls basketball, pending registry check.

Roll call: Miller, yea; Kackley, yea; Koch, yea; Krupps, yea; McCaskill, yea; Meservey, yea.

Motion carried.

24. Motion by McCaskill, seconded by Meservey, to approve a medical leave of absence for Kelly Blackwell through February 2015.

Roll call: Kackley, yea; Koch, yea; Krupps, yea; McCaskill, yea; Meservey, yea and Miller, yea.

Motion carried.

25. Motion by Koch, seconded by Miller, to authorize the Superintendent to advertise for a part time instrumental music teacher.

Roll call: Koch, yea; Krupps, yea; McCaskill, yea; Meservey, yea and Miller, yea; Kackley, yea.

Motion carried.

26. Motion by Krupps, seconded by Miller, to authorize the Superintendent to advertise for a paraprofessional based on student needs.

Roll call: Krupps, yea; McCaskill, yea; Meservey, yea; Miller, yea; Kackley, yea; Koch, yea.

Motion carried.

27. Motion by Kackley, seconded by Krupps, to adjourn at 9:01 pm.

Motion carried by acclamation.

PRESIDENT

SECRETARY